

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

National Emergency Management Basic Academy (NEMBA)

The National Emergency Management Basic Academy (NEMBA) is a gateway for individuals pursuing a career in emergency management. Similar to basic academies operated by the fire service and law enforcement communities, the National Emergency Management Basic Academy will provide a foundational education in emergency management.

The Alabama Emergency Management Agency along with our partners at the Federal Emergency Management Agency's Emergency Management Institute, and Troy University presents the National Emergency Management Basic Academy. Please carefully review the information below and mark your calendar to attend this in-person training.

We look forward to your participation. Thank you.

Courses

The Basic Academy consists of the following 5 classroom courses, comprising 3 weeks (15 days, 120 hours) of learning. Attendance at each course is mandatory for the NEMBA certificate. Individual courses may be taken for those interested in only some of the courses or that already have attended one or more of the courses previously.

L0101: Foundations of Emergency Management

May 20 – May 24, 2024 (40 hours)

[Full Course Description](#)

Register at portal.ema.alabama.gov

L0102: Science of Disaster

June 10 – June 12, 2024 (24 hours)

[Full Course Description](#)

Register at portal.ema.alabama.gov

L0103: Planning: Emergency Operations

June 13 – June 14, 2024 (16 hours)

[Full Course Description](#)

Register at portal.ema.alabama.gov

L0105: Public Information Basics

July 15 – July 17, 2024 (24 hours)

[Full Course Description](#)

Register at portal.ema.alabama.gov

L0146: Homeland Security Exercise and Evaluation Program (HSEEP) Training Course

July 18 – July 19, 2024 (16 hours)

[Full Course Description](#)

Register at portal.ema.alabama.gov



TROY
UNIVERSITY

Classes starts at 8:00am

Location:

Troy University
600 University Ave
Troy, AL 36082

Discounted housing and meals on campus available. Info Below.

Register for each course separately at portal.ema.alabama.gov/training

AEMA Contact:

David Morgan

Training@ema.alabama.gov

Program Description

The goal of the Basic Academy is to support the early careers of emergency managers through a training experience combining knowledge of all fundamental systems, concepts, and practices of cutting-edge emergency management. The Academy provides shared classrooms of adult learners and skillful instructors resulting in a solid foundation upon which to build further studies and sound decisions.

Target Audience

The National Emergency Management Basic Academy is designed for newly appointed emergency managers with less than three years of experience, including members of:

- State, local, tribal, and territorial homeland security or emergency services programs
- Nongovernmental organizations voluntary agencies, or professional organizations
- Private sector emergency management offices
- College or university emergency management staff
- FEMA, federal partners, military and emergency managers at other departments or agencies

Registration

Register for each course individually at portal.ema.alabama.gov/training or by clicking the direct link to each course above. After registering with Alabama Emergency Management Agency, you'll be given instructions on completing an application with the National Emergency Training Center online with an invitation code. Relevant prerequisite course certificates should be uploaded with the NETC online application. Prerequisite information is contained below in the individual course description. Only L0101, L0105, and L0146 have prerequisites.

Applications will be reviewed and depending on interest may be prioritized. Priority will be given to those pursuing becoming instructors with AEMA, students attending the entire basic academy, employment with an emergency management agency, Alabama Residency, and the specified target audiences.

Cost/Reimbursement Information

EMI does not provide stipend reimbursement for off-campus course deliveries.

There is no fee for the course. Food and transportation costs are the responsibility of the participant.

Troy University has offered discounted meal tickets at the on-campus dining facility and lodging in the dorms. Dorms are set up like a hotel room. Visitors will need to bring their own linens for a full-size bed and toiletry items. Meals and lodging may be purchased à la carte.

Lodging:	\$18/Night
Breakfast:	\$7.75/Each
Lunch:	\$8.50/Each
Dinner:	\$10.00/Each

The city of Troy has an excellent selection of local dining options and several local hotels.

Course Descriptions

L0101: Foundations of Emergency Management

May 20 – May 24, 2024

5 days (40 hours) CEUs: 4

Course Description:

FEMA recognizes the need to tie training programs to an established set of emergency management competencies and to a Career Development Program through a progressive training and education system that includes the entry-level Academy, called the National Emergency Management Basic Academy. Training objectives for this course are based on the newly established emergency manager competencies

that the National Emergency Management Association; the International Association of Emergency Managers; and state, local, territorial, and tribal emergency management professionals have established in coordination with EMI.

The following topics in emergency management are covered in this course: history; legal issues; intergovernmental and interagency context; influencing and organizing; social vulnerability issues; managing stress; collaboration, preparedness, and team-building; mitigation, response, prevention, and protection; ethical decision-making; recovery; technology; administration; and the future.

Course Objectives:

- Describe the foundations of emergency management in the United States, including its history, doctrine, and principles, and the role of the emergency manager.
- Identify and explain legal issues in emergency management, including legal authorities for emergency management, potential legal issues, and strategies for avoiding legal risk.
- Describe the intergovernmental and interagency context of emergency management, including the roles of Federal, state, local, tribal, and territorial government organizations, individuals and households, the private sector, and Non-Governmental Organizations (NGOs) in the emergency management network.
- Explain key factors in serving the whole community, including trends that contribute to disaster complexity, demographic characteristics that influence the disaster needs of community members, and strategies for building the resilience of the whole community.
- Describe how to employ stress management techniques in an organization; both routinely and during or after an incident or period of organizational change.
- Explain the function of collaboration in emergency management, including benefits of and challenges to collaboration in emergency management, strategies and tools for building collaborative relationships, and a process for collaborative problem-solving.
- Explain the relationship between whole community preparedness and achieving Core Capabilities in the Prevention, Protection, Mitigation, Response, and Recovery Mission Areas.
- Describe key aspects of the Prevention and Protection Mission Areas, including the nature of the missions, guiding principles, and planning issues.
- Describe key aspects of the Mitigation Mission Area, including:
 - How Mitigation supports Preparedness.
 - Roles and contributions of Mitigation partners at all levels.
 - The Mitigation planning process.
 - Strategies for building local support for Mitigation.
 - Describe key aspects of the Response Mission Area, including emergency operations planning, initial response actions, resource management, and managing complex incidents.
 - Describe key aspects of the Recovery Mission Area, including disaster recovery operations, Federal recovery programs, and emotional recovery strategies for the community.
 - Describe the use of technology in support of emergency management, including:
- Communications technologies.
- Technologies for enhancing emergency management.
- Technologies for communicating with the public.
 - Describe administration in emergency management, including staffing, budgeting and accounting for resources, and information management.
 - Apply emergency management knowledge, team-building, and people management skills in a simulated environment.

Prerequisites:

- IS-240.C: Leadership and Influence
- IS-241.C: Decision Making and Problem Solving
- IS-242.C: Effective Communication
- IS-244.B: Developing and Managing Volunteers
- IS-100.C: An Introduction to the Incident Command System, ICS 100
- IS-120.C: An Introduction to Exercises
- IS-200.C: Basic Incident Command System for Initial Response
- IS-230.E: Fundamentals of Emergency Management
- IS-700.B: An Introduction to the National Incident Management System
- IS-800.D: National Response Framework, An Introduction
- IS-235.C: Emergency Planning

After successfully completing the prerequisites, the student will have earned the Professional Development Series from EMI and may be downloaded in the EMI Student portal.

L0102: Science of Disaster

June 10 – June 12, 2024

3 days (24 hours) CEUs: 2.4

Course Description:

- This course provides the participants with an overview of scientific principles and concepts that shape our increasingly dangerous world. The contents of the course include the following:
- Introduction to Science of Disaster provides a definition and benefits of science.
- Earth Science describes how the Earth's design sets the stage for the world's natural hazards including earthquakes, volcanic eruptions, tsunamis, and landslides/sinkholes.
- Climatology describes the scientific basis of common atmospheric hazards including convective storms, tropical cyclones, and other hazardous weather.
- Chemical and biological basics identifies the scientific basis of chemical and biological threats.
- Explosive, radiological, and nuclear fundamentals identifies the scientific basis of those threats.

Course Objectives:

- Indicate how earth science principles and processes influence natural hazards, including earthquakes, volcanic eruptions, tsunamis, ground failures, and floods.
- Indicate how climatological principles and processes influence natural hazards, including convective storms, tropical cyclones, nor'easters, winter storms, temperature extremes, and droughts.
- Indicate how chemical and biological principles and processes influence natural and human-caused hazards and impact society.
- Indicate the scientific basis for explosive, radiological, and nuclear hazards and their impact on society.
- Indicate how scientific understanding can improve emergency preparedness.

Prerequisites:

Recommended: IS 0100.b, Introduction to the Incident Command System, ICS 120.a., An Introduction to Exercise; IS 0200.b., ICS for Single Resources and Initial Action Incidents; IS 0230.d, Fundamentals of Emergency Management; IS 0700.a, National Incident Management System, An Introduction; and IS 0800.b, National Response Framework, An Introduction

L0103: Planning: Emergency Operations

June 13 – June 14, 2024

2 days (16 hours) CEUs: 1.6

Course Description:

This course is designed to give basic concepts and planning steps to those new to the field of emergency management so that they may apply planning discipline and skills to challenges in their jobs. The course content includes Emergency Management Planning doctrine and steps to take to accomplish writing plans and using them to deal with special events, which are common challenges for all jurisdictions.

The content also derives from the Comprehensive Preparedness Guide 101, Developing and Maintaining State, Territorial, Tribal and Local Government Emergency Plans, and its six-step planning process and inclusive whole community philosophy. Likewise, doctrine from the Comprehensive Preparedness Guide 201, Threat and Hazard Identification and Risk Assessment (THIRA), is included in the course. Special event planning is then explained in the course, and table group activities to analyze plans for special events are conducted.

Objectives:

- Explain the relationships among preparedness, THIRA, and emergency operations planning.
- Identify the steps in the emergency planning process and their expected outcomes.
- Describe the purpose and components of an Emergency Operations Plan.
- Apply the emergency planning principles and process in evaluating an Emergency Operations Plan.

Prerequisites:

None

L0105: Public Information Basics

July 15 – July 17, 2024

3 days (24 hours) CEUs: 2.4

Course Description:

To equip participants with the skills needed to be full or part-time PIOs, including oral and written communications; understanding and working with the media; and basic tools and techniques to perform effectively as a PIO, both in the proactive/ advocacy times and crisis/emergency response.

Course Objectives:

- Using the strategic communications planning model, develop a public awareness campaign (95%)
- Using the strategic communications planning model, develop an incident communications strategy (5%)
- Indicate the purpose of a public awareness campaign
- Identify the steps in developing a public awareness campaign
- Develop a strategy for an awareness campaign on a selected topic
- Change the method of developing a plan to follow the 8-step StratCom process
- Demonstrate the role and function of the PIO in both day-to-day emergency environments
- Compare actions PIOs can take to work with the news media during day-to-day and emergency situation
- Describe different public information written products
- Apply effective news release writing guidance
- Adapt or repurpose written media products for social media
- Describe what types of impressions specific body language might convey during an interview
- Identify elements of an interview the PIO should consider ahead of time
- Identify steps a PIO needs to take to prepare for and conduct a news interview

- Demonstrate effective techniques for on-camera interviews

Prerequisites:

- IS-29.A: Public Information Officer Awareness

L0146: Homeland Security Exercise and Evaluation Program (HSEEP) Training Course

July 18 – July 19, 2024

2 days (16 hours) CEUs: 1.6

Course Description:

This is an intermediate-level course designed to provide a set of guiding principles, standardized methodology, available resources and practical skill development, which will assist in developing an HSEEP consistent exercise program. This course describes a common approach to exercise program management, design and development, conduct, evaluation, and improvement planning.

Objectives:

- Understand the role of HSEEP in National Preparedness, and how HSEEP exercise principles and methodology support efforts across the whole community to improve our national capacity to build, sustain, and deliver core capabilities.

Prerequisites:

- IS-120.C: An Introduction to Exercises
- Recommended: IS-130: Exercise Evaluation and Improvement Planning

Course Dates:

September 13-17, 2021

Travel Dates:

September 12 and 17, 2021

(for those not in the local commuting area)

Course Length:

This course is five days in length.

Location:

Morgan County Emergency Management Agency
302 Lee Street NW
Decatur, AL 35602

Course Description:

FEMA recognizes the need to tie training programs to an established set of emergency management competencies and to a Career Development Program. This is done through a progressive training and education system that includes the entry-level National Emergency Management Basic Academy.

The Emergency Management Institute, in conjunction with the National Emergency Management Association; the International Association of Emergency Managers; and state, local, territorial, and tribal emergency management professionals have established training objectives to meet the professional development needs of emergency managers.

The following topics in emergency management are covered in this course:

- legal issues
- intergovernmental and interagency context
- influencing and organizing
- social vulnerability issues
- collaboration, preparedness, and team-building
- mitigation, response, recover, prevention, and protection
- ethical decision making
- technology
- administration
- the future of emergency management

It is mandatory that participants complete the 45 hours of IS prerequisite courses, as well as, the 40 hours classroom instruction in order to receive full credit for the course. Not meeting these requirements will result in participants needing to re-take the entire classroom portion of the course.

Course Goal:

At completion of this course, students will have a basic knowledge of the history of doctrine and authorities of emergency management, the role of the emergency manager, and an overview of all hazards.

Prerequisites:

Eleven online independent study courses are required as prerequisites to the classroom course. All eleven must be completed before attending the classroom portion of the course. Proof of completion of these online courses is required.

- IS 100 (most current version) – Introduction to the Incident Command System (ICS)
- IS-120.c - An Introduction to Exercises
- IS-200 (most current version) - ICS for Single Resources and Initial Action Incidents

- IS 230.d – Fundamentals of Emergency Management
- IS 235.c – Emergency Planning
- IS 240.b – Leadership and Influence
- IS 241.b – Decision Making and Problem Solving
- IS 242.b – Effective Communication
- IS 244.b – Developing and Managing Volunteers
- IS 700 (most current version) – National Incident Management System (NIMS), An Introduction
- IS 800 (most current version) National Response Framework, An Introduction

Continuing Education Units (CEU's):

EMI awards 4.0 CEUs for completion of this course.

Target Audience:

This course is intended for newly appointed emergency managers from Federal, state, local, tribal, and territorial emergency management agencies, and prospective professionals transferring from another discipline to emergency management.

Registration:

Please register by emailing the [AEMA Training Office](#). **Course registration deadline to receive applications is August 31, 2021.**

Registration through the State Training Office before registering with EMI. Approved applicants will receive an email with a link to register with EMI.

To Apply with EMI to receive credit after registering with the State:

Scan the QR Code, or click the link to fill out the EMI online application:



<http://training.fema.gov/onlineadmissions/>

Include the email of your State Training Officer, Bethany Elliott, bethany.elliott@ema.alabama.gov, as the Head of Organization for approval on the Online Application.

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

Lodging Information:

Course is located in West Orange, NJ. There are options for lodging within 5-10 miles of the classroom.

Cost/Reimbursement Information:

EMI does not provide stipend reimbursement for off-campus course deliveries.

Training Points of Contact:

Lt. Ronald Roberts, email: lpp5779@gw.njsp.org

Sgt. Daniel Cunning, email: lpp6840@gw.njsp.org

Tpr. I Joseph Walsh, email: lpp7266@gw.njsp.org

EMI Point of Contact:

For additional information contact the course manager, Jeff Januchowski at (301) 447-1356 or by email at jeffrey.januchowski@fema.dhs.gov or Richard Bashoum at (301) 447-1629 or by e-mail at richard.bashioum@fema.dhs.gov.